



NAVARRO MILLS WATER SUPPLY CORPORATION

EMPLOYMENT APPLICATION

Applicant Information

Full Name: _____ Date: _____
Last First M.I.

Address: _____
Street Address Apartment/Unit #

City State Zip

Phone: _____ Email: _____

Date Available to Start: _____ Desired Salary: \$ _____

Driver's License No.: _____ Date of Birth: _____

Position Applied for: _____

Are you a citizen of the United States? **Yes** ☐ **No** ☐ If no, are you authorized to work in the U.S.? **Yes** ☐ **No** ☐

Have you ever worked for this company? **Yes** ☐ **No** ☐ If yes, when? _____

Have you ever been convicted of a felony? **Yes** ☐ **No** ☐

If yes, please explain: _____

Education

High School: _____ Years attended: From _____ To _____

Did you graduate? Yes ☐ No ☐ Diploma? Yes ☐ No ☐

College: _____ Years attended: From _____ To _____

Did you graduate? Yes ☐ No ☐ Degree: _____

Other: _____ Years attended: From _____ To _____

Did you graduate? Yes ☐ No ☐ Degree: _____

Please list any special skills, certificates, licenses, etc.

References

Please list three professional references.

Full Name: _____ Relationship: _____

Company: _____ Phone: _____

Address: _____

Full Name: _____ Relationship: _____

Company: _____ Phone: _____

Address: _____

Full Name: _____ Relationship: _____

Company: _____ Phone: _____

Address: _____

Previous Employment

Company: _____ Phone: _____

Address: _____ Supervisor: _____

Job Title: _____ Starting Salary: \$ _____ Ending Salary: \$ _____

Responsibilities: _____

From: _____ To: _____ Reason for leaving: _____

May we contact your previous supervisor for a reference? **Yes** ☐ **No** ☐

Company: _____ Phone: _____

Address: _____ Supervisor: _____

Job Title: _____ Starting Salary: \$ _____ Ending Salary: \$ _____

Responsibilities: _____

From: _____ To: _____ Reason for leaving: _____

May we contact your previous supervisor for a reference? **Yes** ☐ **No** ☐

Company: _____ Phone: _____

Address: _____ Supervisor: _____

Job Title: _____ Starting Salary: \$ _____ Ending Salary: \$ _____

Responsibilities: _____

From: _____ To: _____ Reason for leaving: _____

May we contact your previous supervisor for a reference? **Yes** ☐ **No** ☐

Military Service

Branch: _____ From: _____ To: _____

Rank at Discharge: _____ Type of Discharge: _____

If other than honorable, please explain: _____

Disclaimer and Signature

I certify that my answers are true and complete to the best of my knowledge.

If this application leads to employment, I understand that false or misleading information in my application or interview may result in my release.

Signature: _____ Date: _____

Applicant's Statement

I hereby authorize an investigation of any and all statements contained in this Application as may be determined necessary by the Manager or the Board of Directors in arriving at an employment decision.

I further consent that the Corporation may complete criminal background checks prior to employment and any time after employment to determine employment eligibility.

I hereby understand and acknowledge that unless otherwise defined by applicable law, any employment relationship with the Corporation is of an "at will" nature, meaning that the Employee may resign at any time and the Employer may discharge the Employee at any time with or without cause. It is further understood that this "at will" employment relationship may not be changed by any written document or by conduct unless such change is specifically acknowledged in writing by the Navarro Mills Board of Directors.

Signature: _____ Date: _____

Printed Name: _____